

Grandborough Parish Council

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TO: All Councillors, Grandborough Parish Council

Dear Councillor,

You are hereby summoned to attend an Annual meeting of Grandborough Parish Council at Grandborough Village Hall on 22nd September 2026 at approximately 18.30 hrs. Please forward any apologies for absence to me.

Jayne Moore, Clerk and RFO

14.8.2026



Members of the public and press are welcome to attend.

1. Introduction: By Chair.

2. Apologies: To receive apologies and approve reasons for absence.

Public participation: To adjourn to allow public participation for 15 minutes. Residents are invited to give their views and question the Parish Council on issues on this Agenda or raise issues for future consideration at the discretion of the Chair. If members of the public wish to raise issues which are not on the agenda, they should notify the Clerk, 3 working days prior to the meeting. Members of the public may not take part in the Parish Council meeting itself.

3. Declarations of interests

3.1. To declare any personal interests or prejudicial interests in items on the agenda and their nature.

3.2. To receive, consider and approve any requests for dispensation relating to agenda items.

3.3. Declaration of interest form Paul Mawby.

4. Co-option of Councillors to fill vacancies

5. Minutes of previous meeting: To review and if appropriate, approve the minutes of the Parish Council meeting held on 14th July 2026.

6. Information items: To consider and discuss items of information or correspondence.

6.1. County Councillor / Borough Councillor report

6.2. Councillor vacancy update

7. Village Assets

7.1. Woolscott bend mirror – update JM

7.2. Church Road signage – update JM

7.3. Asset Register – update JM

8. Highways, footpaths, drains and ditches

8.1. Highways: culverts; storm drains; gullies - update JM

8.2. Uneven/cracked road surfaces to Hill Road and road to Willoughby – update JM

8.3. Ditch work & ditch shoring - update JM

9. Open spaces

9.1. Lengthsman contract – update JM

9.2. Hedge work – update JM

9.3. Tree work. Tree survey to be agreed.

10. Publicity & Communications

10.1. Parish Newsletter

11. Planning applications and other statutory and non-statutory consultations

New planning applications (distributed to all councillors on receipt):

R26/0574 Change of Use of Land from Equestrian to Leisure and the Installation of 4 No. Glamping Pods

R26/0294 Details of condition 4 (Landscaping) of R23/0717. Update JM

R18/0405 and R21/0122 - Land West of Sawbridge Road – 9 new properties. Outstanding conditions: 13 Bellmouth 15 Drop kerb access to village hall car park.

12. Review of Policies

Update on policies following audit: IT policy and Financial Regulations.

Disposal of Asset Policy,

13. Finance

13.1. To record the following invoices have been paid via electronic banking: T Gill £300; JM travel expenses £26.40; Zurich Insurance £525.79; Service charges £4.25 & £4.25; T Williams £120 & £140.00 (which includes Church Road sign painting); JM salary July + incremental increase + wfh £416.75 & salary August + wfh £294.00

13.2. To note monies received – update JM

13.3. Finance sheet from July 14th to 22nd Sept 2026. Verification.

13.4. Electronic banking - Update JM

13.5. Npower charging/ metering basis - Update JM

14. Matters relating to the parish from Councillors and Clerk: to consider/decide matters relating to each as required.

14.1. Telephone box repairs – update Cllr R Lee

14.2. Speeding in the Village

15. Future Agenda Items: Councillors are asked to use this opportunity to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.

16. Date of Next Parish Meeting: Tuesday 3rd November, 18.30pm, Grandborough Village Hall. To agree proposed Council meeting dates for 2027: 5th January; 2nd March; 4th May; 7th September; 2nd November.

If an interim meeting is required, an agenda will be sent to Councillors and be put on the website and on the Parish noticeboard three clear days before the meeting is held.

17. Confidential matters: to consider the exclusion of the public and press in the public interest for discussions and decisions in relation to either Personnel matters or Legal matters.

Exclusion of Press and Public

In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council is invited to Resolve that the press and public be excluded from the meeting during consideration of the following agenda items owing to the confidential nature of the business to be transacted and the public interest would not be served in disclosing that information.