

Grandborough Parish Council

59, Meadow Road, Wolston, CV8 3HL
Tel: 07957589626
Email: grandboroughclerk@outlook.com

Minutes of the parish council meeting of Grandborough Parish Council Held on 5th November 2024 at 7.30pm at Grandborough Village Hall

Cllrs present: Cllr Jackson, Cllr McBreen, Cllr Davies, and Cllr McArthur.

In attendance: Tracie Ball, Clerk and nine members of the public.

30. Introduction

Cllr Jackson introduced the councillors to the member of the public

31. Apologies: to receive apologies and approve reasons for absence.

RESOLVED: Apologies County & Borough Cllr Dale Keeling, accepted

32. Public participation:

32.1 To hear representation from the public with regards to the creation of a new working group of the Parish council to establish the need for an equipped play area.

No comments raised

32.2 To consider public opinion with regards to Flooding and Riparian duties for Landowners

A discussion took place concerning the riparian duties of the landowners who were present, Cllr Jackson will contact absent landowners. WCC Highways will be cleaning and jetting key area next week. Concerns raised about traffic entering flooded roads.

Session closed 20:00

33. Declarations of interest

33.1 To declare any personal interests or prejudicial interests in items on the Agenda and their nature.

Cllr Jackson – 37.4.1 – planning application R24/0871

33.2 To receive, consider and approve any requests for dispensation relating to Agenda items.

None

34. Minutes of previous meeting:

RESOLVED: that the minutes of the previous meetings held on 3rd September 2024 having been read and circulated be signed as a correct record.

Proposed Cllr McArthur, Second Cllr McBreen unanimous.

35. Information items: to consider and discuss items for information and comment if appropriate:

35.1 County Councillor report

Cllr Keeling has advised Cllr Jackson that a budget of £5k had been allocated for the drains on Sawbridge Road.

35.2 District Councillor report

None

36. Progress reports/information from working groups and committees, items of update for Parish Council – to consider/decide matters relating to each as required.

36.1 Emergency – including Flooding and defibrillators

36.1.1 Water Course maintenance – Cllr Jackson has met with WCC to look at the extent of the problems. WCC will write to the Landowners.

ACTION – Cllr Jackson to continue chase WCC to ensure action is taken.

36.1.2 Highways Culverts – WCC have confirmed that all three culverts, cleaning will start next week

36.1.3 Flood Group – No formal group at present.

ACTION – Cllr McArthur and Clerk to investigate setting up a working group for Flood Action.

36.1.4 Defibrillator – Checked and in order

36.2 Highways and footpaths

36.2.1 Potholes – closed.

36.2.2 Drain grating – New grating to be installed outside Chapel House, and two at the junction of Church Road and Sawbridge Road. Work started 4th November 2024.

- 36.2.3 Ditches – work completed and been shored up in places.
- 36.3 Lighting
 - 36.3.1 Lamps replacement update – all now LED
- 36.4 Open spaces
 - 36.4.1 to consider the creation of a new working group of the Parish council to establish the need for an equipped play area 2024/25
No interest shown by residents
 - 36.4.2 To consider grass mowing map and specification
RESOLVED: Cllr Jackson proposed we stay with the same contractor as service had been more than satisfactory and price was competitive
Proposed Cllr Jackson, Second Cllr McArthur unanimous.
 - 36.4.3 To consider Tree/hedge map, survey and specification
RESOLVED: Cllr Jackson proposed Bargees Branches for trees and hedges price was competitive
Proposed Cllr Jackson, Second Cllr McBreen unanimous.
 - 36.4.4 To consider Ditch map and specification
RESOLVED: Cllr Jackson proposed Bargees Branches for ditches price was competitive, but councillors wished to see plastic suggested before approval, defer to later meeting.
- 36.5 Village Signs and Causeway
 - 36.5.1 Two bridges’ brickwork Cllr Jackson is still awaiting feedback from WCC Highways.
- 36.6 Publicity & Communications
 - Website and facebook working ok..
 - Communication via email to residents **ACTION** – Clerk to prepare a proposal on an E-News facility, for the new financial year
- 36.7 Police update -
 - Cllr Jackson has received contact details. **ACTION** – Clerk to contact to establish how PC can work with the police

37. Planning applications and other statutory and non-statutory consultations:

The Clerk advised the meeting that planning notification should now be coming through to the grandboroughclerk@outlook.com email.

- 37.1 Update on Rugby Borough local plan - Nothing to report
- 37.2 Consider and make comments as appropriate to the Draft Barby and Onley Review Neighbourhood Development Plan – No Comments
- 37.3 To discuss any matters on existing planning applications.
 - 37.3.1 R18/0405 and R21/0122 - Land West of Sawbridge Road – 9 new properties
RBC are still investigating a number of conditions, no further information available
 - 37.3.2 R18/0405 and R21/0122 – Dropped kerb to Village Hall car park
No update received from RBC planning
 - 37.3.3 R24/0009 - Land adjacent to Sawbridge Road
Refused
 - 37.3.4 R23/1210 - Land west of Grandborough Road R23/1210 - Land west of Grandborough Road
Approved
 - 37.3.5 R24/0512 proposed change of use/conversion of existing chapel to form residential annex accommodation.
No decision made as yet
- 37.4 New planning applications to be distributed to all councillors on receipt.
 - 37.4.1 Application R24/0871– Gransden House, Church Road, Grandborough, Rugby, CV23 8DH
Variation/Removal of Conditions 2 (Plans), 6 (Permitted Development Rights), 7 (Garage), 10 (Access Materials), 13 (Gates) & 18 (Wilderness Area) of R21/0132 (Erection of a detached dwelling, formation of a new site access and alterations) Valid date 25/9/24 – 8 weeks PA
No comments from councillors, decision to made with neighbourhood consultation
 - 37.4.2 Application R24/0761 Land South Of, Sawbridge Road, Grandborough- Erection of 4 stables with concrete and hardstanding base and 20m x 40m menage Valid date 8th October 2024 8 weeks PA

RESOLVED: Cllr Jackson proposed that the following comments to be made, the development should have the correct highways splay requirements, use of sustainable materials, in keeping with area and flood risk assessment be made available. No objection

Review of Policies; to note the review and adoption of policies.

Not discussed.

38. Finance

The Clerk presented the finance report – Appendix 1

38.1 To approve accounts for payment.

RESOLVED: To confirm payment of outstanding invoices, Proposed Cllr Jackson, Second Cllr McBreen unanimous

38.2 Councillors Expenses

RESOLVED: To confirm payment of Cllr Jackson and Cllr Davies expenses, Proposed Cllr McArthur, Second Cllr McBreen unanimous

38.3 To note monies received. –

Noted

38.4 Finance update for approval, to include bank reconciliation and budget v actual. –

Cllr Jackson and the clerk to revisit the presentation format.

38.5 To consider budget requirements for 2025/26

Cllr Jackson, presented a first draft, for comments by councillors. To be finalised at January meeting.

38.6 To note the Joint Council for Local Government Services (NJC) has come to an agreement on the 24/25 pay award, applicable from 1st April 2024 to 31st March 2025

Noted

38.7 Bank update.

Not Discussed.

39. **Matters relating to the parish from Councillors and Clerk** – to consider/decide matters relating to each as required.

39.1 Any other matter arising.

Two residents have shown interest in Co-option following the resignation of Cllr Hancock

40. Future Agenda Items

Potential refund from E-on

41. **Parish Council Communications (information for sharing)** - To receive suggestions for items for the Parish Council website and Facebook Page, and newsletter.

As required.

42. Date of Next Meetings –

42.1 To consider and agree the dates for 2025 Parish Council meetings.

7th January 2025, 18th March 2025, 6th May 2025 1st July 2025 2nd September 2025 4th November 2025

RESOLVED: To confirm meeting dates for 2025, Proposed Cllr Jackson, Second Cllr McBreen unanimous

42.2 To confirm next parish council meeting Tuesday 7th January 2025 at the Village Hall at 7:30pm.

43. **Confidential matters:** to consider the exclusion of the public and press in the public interest for discussions and decisions in relation to either Personnel matters or Legal matters.

Exclusion of Press and Public

In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council is invited to Resolve that the press and public be excluded from the meeting during consideration of the following agenda items owing to the confidential nature of the business to be transacted and the public interest would not be served in disclosing that information.

None

Meeting Closed 9:18 pm

Signed..... (chair) Date

Appendix 1 Finance Report

Transaction Date	Transaction Description	Debit Amount	Credit Amount	Balance
22/08/2024	Opening Balance			£ 10,235.91

Direct Debits & Standing orders

22/09/2024	STO	£	150.34	
22/10/2024	STO	£	150.34	
		£	300.68	

Unpresented Cheques

07/05/2024	1048	Tim Williams	£	100.00		
02/07/2024	1053	WALC	£	108.00		
01/09/2024		Precept			£	5,895.00
03/09/2024	1055	Tim Williams	£	320.00		
03/09/2024	1056	A Jackson	£	59.98		
03/09/2024	1057	T Ball	£	575.24		
03/09/2024	1058	HMRC	£	131.80		
03/09/2024	1059	RP Hall	£	624.00		
02/10/2024	1060	Shire Forestry	£	5,496.00		
			£	7,715.70	£	5,895.00
						£8,415.21

Payments to be authorised

	<u>Supplier</u>	Details	inv no	Amount	Cheque no
05/11/2024	Tim Williams	Sept & October		£ 260.00	1061
05/11/2024	RP Hall	August, September & October		£ 780.00	1062
05/11/2024	R Davies	Ink expenses		£ 36.08	1063
05/11/2024	WCC	Street lights		£ 7,568.67	1064
05/11/2024	A Jackson	Paint, maintenance		£ 13.00	1065
				£ 8,657.75	

Position at 5/11/24

Cash at Bank	-£ 242.54
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Receipts	due	paid
Precept		£ 11,790.00

Rugby allowance	£ 1,263.00
VAT return	£ 3,050.00
Return Clerk salary	£ 751.70
	£ 5,064.70

Committed spend to 31/3

N Power	£ 500.00
Salary	£ 1,400.00
Salary back pay and increase	£ 128.64
Grass cutting	£ 100.00
Lengths man	£ 750.00
	£ 2,878.64

Position at 31/3/25

Cash at Bank	£ 1,943.52
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